



Assisted Living Administrator Certification

February 21-23, 2017 or June 6-8, 2017 or October 3-5, 2017

8:30 a.m. - 4:30 p.m.

Members \$500, Non-Members \$2,500

Lunch Included

AHCA/AALA offers a 24 clock hour certification course for health care and senior living professionals seeking to become Certified Assisted Living I (ALF I), Assisted Living II (ALF II), or Residential Care Facility (RCF) Administrators in Arkansas.

Over the course of three days, participants will learn the intricacies of Arkansas' rules and regulations, legal and ethical responsibilities, and how to most effectively implement resident centered care. Students will discuss the importance of leadership and management, especially in the following areas: safety and liability, risk management and emergency planning, OSHA requirements and records, how to exercise a self-audit, and gain an understanding of the differences in the Arkansas Regulations for ALF I, ALF II and RCFs.

Content specialists will lecture on a range of topics concerning the responsibilities of the Assisted Living Administrator using PowerPoint technology, but many lessons include breakout sessions, group discussions, role-playing, and in-depth case studies. This certification also focuses on resident-centered care by emphasizing the importance of maximizing communication between facility, family and resident, understanding residents' rights, and promoting aging with dignity.

Graduates of the course will receive a signed certificate approved by the Arkansas State Office of Long Term Care and the Arkansas State Board of Private Career Education. Certification renewal will occur bi-annually and will require 16 Continuing Education Units for each two year certification period.

Who should attend?

Any individual interested in obtaining an Assisted Living I, Assisted Living II or Residential Care Facility Administrator Certificate

Prerequisites:

- At least 21 years old
- Hold a high school diploma or GED
- Pay full tuition
- Attend all scheduled classes

Continuing Education Units:

Arkansas requires Assisted Living Administrators to take 16 hours of Continuing Education Units every two years to maintain certification.

Course Objectives Include:

- Fully prepare participants to serve as Certified Assisted Living I & II or Residential Care Facility Administrators
- Enhance understanding of managing and developing Human Resources
- Clarify complex issues such as Risk Management, Lawsuits and Regulatory Requirements

**For more information, please contact Lori Kindy, Director of Education,
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