



Administrator-In-Training (AIT) Preceptor

May 3, 2019
10:00 a.m. – 12:00 p.m.
FREE

This workshop provides the information and tools that will enable qualified, licensed nursing home administrators to become Certified Preceptors for Administrators in Training. Once the certified preceptor completes the 16 week AIT course with a candidate, the preceptor will receive a waiver for 10 of the 20 hours of continuing education units required to maintain their NHA license with the Arkansas Office of Long Term Care.

The facility-based instruction section of the AIT course is designed to provide the Administrator in Training with the opportunity to apply their academic knowledge to a practical environment in order to help solve the unique problems occurring in long term care facilities. During the 16-week course period, preceptors will act as supervisors as the trainees work closely with each department of the facility.

The preceptor course is offered immediately preceding each AIT course. Upon completion of the preceptor workshop, administrators will become Certified Preceptors for two years. Preceptors must have one AIT complete the program every two years to maintain certification.

Who should attend?

Licensed Arkansas Nursing Home Administrators

Prerequisites:

- Must have held an Arkansas Nursing Home Administrator License for at least 3 years
- Must be currently employed as Administrator in an Arkansas long term care facility
- No repeated findings of substandard quality of care or immediate jeopardy through the Office of Long Term Care
- Complete the Preceptor application
- At least 21 years old
- Attend scheduled workshop

Continuing Education Units:

Continuing Education Units are not offered for the AIT Certified Preceptor Workshop. A waiver for 10 of the 20 hours of continuing education units required to maintain an Arkansas Nursing Home Administrator license will be given to all preceptors at the conclusion of the 16-week AIT course in September.

**For more information, please contact the Association at 501-374-4422 or
AIT@arhealthcare.com.**

Administrator-In-Training (AIT) Preceptor



**May 3, 2019, 10:00 a.m. – 12:00 p.m., AHCA Training Room, Suite 175
FREE**

**To register, send this completed form to:
Mail: 1401 W. Capitol Ave., Suite 180, Little Rock, AR 72201
Fax: 501-374-1077 • Email: registration@arhealthcare.com.**
The information contained herein, together with all attached documents, will be regarded as property of AHCA.

First Name M. Last Name License Number Date of Original License

Mailing Address City State Zip

Cell Phone Email Address *(Confirmation and class materials will be sent to this address)*

Facility Employment History

Note all facilities where you have been employed as an administrator or assistant administrator over the past three years.

Facility Name Facility Name Facility Name

Dates of Employment Dates of Employment Dates of Employment

Compliance History

List any repeated findings of substandard quality of care, immediate jeopardy, or a poor performing facility raised against the above facilities in the past three years while you were employed as an Administrator/Assistant Administrator.

SPACE IS LIMITED. ADVANCED REGISTRATION IS REQUIRED.

I certify that the above information is complete and true.

Preceptor's Signature

Date

**For more information, please contact the Association at 501-374-4422 or
AIT@arhealthcare.com.**