

## COVID-19: Screening Checklist for Visitors and Staff

As areas of the country lift visitor restrictions, it is important to continue to screen anyone who enters the facility. Early identification of symptoms and possible exposure reduces the likelihood of spreading the virus. **ALL individuals** (staff, other health care workers, family, visitors, government officials, etc.) entering the building must be asked the following questions:

**1. Has this individual washed their hands or used alcohol-based hand rub (ABHR) on entry?**

- Yes       No – please ask them to do so

**2. Ask the individual if they have any of the following respiratory symptoms?**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Cough                                       | <input type="checkbox"/> Repeated shaking with chills | <input type="checkbox"/> Congestion or runny nose |
| <input type="checkbox"/> Shortness of breath or difficulty breathing | <input type="checkbox"/> Headache                     | <input type="checkbox"/> Muscle or body aches     |
| <input type="checkbox"/> Fever or chills                             | <input type="checkbox"/> New loss of taste or smell   | <input type="checkbox"/> Sore throat              |
|  | <input type="checkbox"/> Diarrhea                     | <input type="checkbox"/> Nausea or vomiting       |
|  |   | <input type="checkbox"/> Fatigue                  |

- If YES to any, ask if they have alternative diagnosis that may be causing the symptoms. If no alternative diagnosis, restrict them from entering the building.
- If NO to all, proceed to Step 3.

**3. If no to all, proceed to question #3. For Visitors, Staff, & Health Care Providers (HCP) (e.g. agency staff, regional or corporate staff, health care workers such as hospice, EMS, dialysis technicians that provide care to residents):**

**3A. Check temperature and document results:** \_\_\_\_\_  Fever present?

- If YES, restrict from entering the building.
- If NO, visitors proceed to step 4; staff and HCP proceed to step 3B.

**3B. For Staff & HCP - Ask if they have worked in facilities or locations with recognized COVID-19 cases?**

- If YES, ask if they worked with a person(s) with confirmed COVID-19?
- If YES, require them to wear PPE including mask, gloves, gown before any contact with residents & proceed to step 4.
  - If NO, proceed to step 4.

**4. Allow entry to building and remind the individual to:**

- Wash their hands or use ABHR throughout their time in the building.
- Not shake hands with, touch or hug individuals during their visit.

Visitors	Staff
<input type="checkbox"/> Must wear a facemask while in the building and social distance.	<p><b>When there are cases in the community but none in this facility:</b></p> <input type="checkbox"/> Consider implementing universal use of facemasks for all HCP while in this facility. <p><b>When there are cases in this facility OR sustained transmission in the community:</b></p> <input type="checkbox"/> Implement universal use of facemask for all HCP while in this facility. <input type="checkbox"/> Consider having HCP wear all recommended PPE (gown, gloves, eye protection, N95 respirator or, if not available, a facemask) for the care of all residents, regardless of presence of symptoms. Implement protocols for extended use of eye protection & facemasks.